

BOARD OF DIRECTORS – ACTION SUMMARY
Wednesday, May 21, 2003 – 6:00 p.m.

Administration Building
2101 Hurley Way, Sacramento, CA

CALL TO ORDER

The meeting was called to order by President Goold. Board Members present: Duveneck, Engellenner, Goold, Granados, Jones, Stewart, Trujillo, Valley, Vanderveen. Staff: Deputy Chief Ritter, Fire Chief Martinez [arrived 6:42 p.m.], General Counsel Price, Board Clerk Tilson.

PLEDGE OF ALLEGIANCE

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

Deputy Chief Appel informed the Board that the Public Agency Risk Management Association contacted him four days before the meeting he attended last Wednesday for help in replacing a scheduled speaker on emergency situations, communication inoperability, and disaster preparedness in light of terrorism. He commended Captain Dave Stoddard who on short notice put together a 1-½ hour PowerPoint program that captivated the audience.

Government Class

President Goold acknowledged students present to interview Board members available during a break.

CONSENT AGENDA:

1. Board Meeting Action Summary—May 7, 2003

- **Board Action:**
Engellenner/Duveneck—Approve the Consent Agenda. Unanimous vote in favor.

ACTION ITEM(S)

[Taken out of order after President's Report]

1. Management Exchange Contract—California Office of Homeland Security—(Martinez)

- A Draft Exchange Agreement consistent with the State of California Interagency agreements was presented to the Board, prior to submission to the State.

Outstanding Board issues are covered with inclusion of a 30-day exit clause and the compensation reimbursement to the District.

- Responding to a question on the number of hours, Fire Chief Martinez stated the agreement is for a half-time position/20 hours per week. If it becomes burdensome, can exercise the 30-day notice.
- **Board Action:**
Stewart/Duveneck—Approve moving the draft agreement forward to the State with the final agreement to be brought back to the full Board at its regularly scheduled meeting of June 4. Unanimous vote in favor.

2. Bid Award—3000 Gallon Pumper/Tender—(Connor)

- In response to a Request for Bids, the following vendors submitted bids for one 2003-year model 3000 Gallon Pumper/Tender:

West-Mark Fire Apparatus	\$250,669.00
Golden State Fire Apparatus (Pierce)	\$257,363.29
Emergency Vehicle Solutions (E-One)	\$282,993.00

* All bids do not include sales tax

Staff evaluated the bids and selected Golden State Fire Apparatus because it is the lowest responsive bid meeting all of the required specifications. The cost with tax is \$277,308.94, and the funds are included in the 2002/2003 budget.

- Staff recommends the Fire Chief be authorized to purchase the vehicle from Golden State Fire Apparatus.
- **Board Action:**
Duveneck/Engellenner—Approve the staff recommendation. Unanimous vote in favor.

3. Resolution No. 35-03—Adoption of the 2003/2004 Preliminary Budget—(Simcoe)

- Budget presentation held at the last Board meeting.
- The Preliminary Budget consists of three budget units:

General Operating Budget	\$ 103,304,858
Capital Improvement Program (CIP)	\$ 4,646,500
One-Time Expenditure Plan	\$ 1,941,000
Total All Budgets	\$ 109,892,358

- The Finance Committee supported the budget as presented.
- **Board Action:**
Vanderveen/Duveneck—Adopt the Resolution. Unanimous vote in favor.

4. Resolution No. 36-03—Industrial Disability Retirement Determination-Fire Captain Gary A. Vicory—(Appel)

[Taken out of order after Closed Session]

- Work related injury resulting in permanent disability precluding performance of duties in the position of Fire Captain.
- Application filed with the Public Employees' Retirement System.
- Recommend approval—Retirement effective December 31, 1996.
- **Board Action**
Stewart/Granados—Adopt the Resolution. Unanimous vote in favor.

5. Resolution No. 37-03—Industrial Disability Retirement Determination-Deputy Chief Robert F. Raddigan—(Appel)

[Taken out of order after Closed Session]

- Work related injury resulting in permanent disability precluding performance of duties in the position of Deputy Chief.
- Application filed with the Public Employees' Retirement System.
- Recommend approval—Retirement effective December 18, 2001.
- **Board Action**
Trujillo/Granados—Adopt the Resolution. Unanimous vote in favor.

PRESENTATION ITEM(S)**1. FY 2003-2004 Vehicle Replacement Master Plan—(Ritter)**

- Two-page staff report was submitted with a brief overview presentation.
- The proposed Vehicle Replacement Master Plan contains a total of 305 authorized vehicles, reflecting a redistribution of vehicles within the fleet to address the changing needs of the District for FY 2003/2004 without increasing the number of vehicles.
- Projected cost of \$2,825,000 versus \$2,475,000 last year. The cost increase is a result of inflation, the inclusion of ARFF vehicles, and the additional Hazardous Materials Truck.

2. Surplus Vehicle Designation—(Ritter)

- Staff recommends the following vehicles be declared as surplus once the proposed Vehicle Replacement Master Plan is adopted to maintain the authorized number of vehicles in the Plan:

13	–	Administrative Support
4	–	Ambulances
3	–	Engines
<u>4</u>	–	Miscellaneous (1 trailer)
24	–	Total

- Distributed to the Board two 11-page reports listing all Vehicles by Division and a complete Vehicle Inventory.
- Vehicle Replacement Plan corrected to delete \$40,000 for a 2003 Ford Expedition for Administrative Support to be purchased from this year's budget. Total replacement cost for FY 2003-2004 to reflect \$2,785,000 instead of \$2,825,000.
- Recommend historical/antique vehicle inventory be defined for retention or disposal purposes.

Contact Pioneer Mutual Hook & Ladder Society for appropriate disposition of any antique vehicles not desired to be maintained.

PRESIDENT'S REPORT—(Goold)

- Reminder of the Recruit Academy Graduation on May 23, 2003 at 7 p.m. at the Trinity Life Center, Madison and Hillsdale.
- Congratulated the ARFF team for a job well done.

Break at 6:40 p.m.

Fire Chief Martinez arrived at 6:42 p.m.

FIRE CHIEF'S REPORT—(Martinez)

- Fire season declared. A few Board members observed the Wildland Fire Drill. Anticipate staffing the helicopter this weekend and around June 1 through the fire season during daylight hours. Some response time has been changed impacting our wildland area. Working closely with Amador, El Dorado, and Placer Counties as well as the various OES Regions.
- Closely monitoring the Legislative issues.

GENERAL COUNSEL'S REPORT—(Price)

- Memo from the Board Clerk distributed with results of the LAFCo election. Charles Rose elected as Special District Commissioner, Office No. 6, vacating his seat as Alternate. Nomination for Alternate at our next Board meeting.

COMMITTEE AND DELEGATE REPORTS:**Executive Committee—(Goold)**

- Next meeting TBD

Communications Center Delegate—(Vanderveen)

- Received presentation on yesterday's meeting.
 - The Mobile Comm Center van was on display.
 - Governing Board accepted Master Planning recommendation for an anticipated January 1, 2010 conversion of the existing Comm Center.
- Next meeting: June 24, 2003 – 10:30 a.m.

California Fire & Rescue Training Authority—(Stewart)

- Next Meeting—May 30, 2003 – 10:00 a.m.

Finance Committee—(Jones)

- Received presentation on meeting held today.
- Next meeting—June 18, 2003 – 5:30 p.m.
 - Requested Director Vanderveen's proposal for consolidating the budget into a single unit. Will place it on the Agenda for discussion on June 18.
 - Director Engellenner to attend the next Finance Committee meeting as alternate in her absence.

Policy Committee—(Duveneck)

- Next meeting: June 4, 2003 – 5:15 p.m.

INFORMATIONAL ITEM(S):**1. Sacramento Bee, Last Line of Defense, April 27, 2003**

- **Board Action**
Received and filed.

Twin Towers Steel Display

Located at McClellan Park today only—will be transported early tomorrow morning for the Firefighter's Memorial. Includes fire apparatus destroyed during 9-11.

BOARD MEMBER QUESTIONS AND COMMENTS

[Taken out of order after Closed Session]

Duveneck:

- Observed the Wildland Training and thanked the personnel present for the education. Personnel possess a tremendous amount of diversified expertise.
- Reserve calendar date of Friday, June 13, 5:00 p.m. – 7:00 p.m. for an event at his home—will send out a notice.

Engellenner:

- Questioned legal billing.
 - Counsel Price reviews all billings for work performed and time spent to determine if the amount charged is reasonable.
- Contact Counsel anytime the Board has a question on the legal bills.

Stewart:

- Thanked Captain Holbrook and crew for the Wildland Training education.
- Attended a Governance Academy with Dr. Dan Haverty as the instructor.

Trujillo:

- Observed the Wildland Training at Aerojet—very educational. Thanked Battalion Chiefs Dale Turner and Gary Klopfenstein, Firefighter/Paramedic Maurice Johnson.

Valley:

- Participated in a ride along in Ventura County last week—they have a brand new haz mat fire station, apparatus comparable to ours. Fire Chief Martinez is well respected there. We are keeping up with the rest of the world and he is proud of the fact.

RECESS TO CLOSED SESSION 7:07 PM

RECONVENE TO OPEN SESSION 7:17 PM/CLOSED SESSION REPORT

Report by Deputy Chief Appel:

1. LABOR NEGOTIATIONS

Pursuant to California Government Code Section 54957.6

District Negotiator: Deputy Chief Teresa Means

Employee Organization: Sacramento Area Fire Fighters Local 522

No discussion.

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to California Government Code Section 54956.9(a) – Two (2) cases

(a) Gary Vicory v. Sacramento Metropolitan Fire District
WCAB SAC 0308212

(b) Robert Raddigan v. American River Fire Protection District
WCAB SAC 288305; WCAB SAC 288312; and WCAB SAC 288302

Presentation by staff—no action taken.

Resolutions relative to the industrial disabilities to be considered under
Action Item Nos. 4 and 5.

ADJOURNMENT:

The meeting was adjourned at 7:30 PM.

Grant B. Goold, President

James M. Stewart, Secretary

Charlotte Tilson, Clerk of the Board